Junction Park
The Annerley Primary School

Junction Park, the Annerley Primary School
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JUNCTION PARK THE ANNERLEY PRIMARY SCHOOL 1888-2014

A CENTURY AND MORE OF ACHIEVEMENT

This school was originally established in a four-roomed cottage in Oxford Street, Thompson Estate, on 30 April 1888, and was known as the Thompson Estate Provisional School.

The school opened with 52 pupils. The Education Department took over tenancy later in the year. In 1889 with a rapidly growing enrolment the school moved into a hall in Regent Street.

As enrolment numbers increased it became expedient that the children be moved to larger, permanent premises. On 31 March 1891 the children and teachers moved to the present school which was changed to Junction Park in 1894. The present brick building was completed in 1936.

The Infants Section was officially separated from the main school in 1948 as enrolments steadily rose. When enrolments declined, the Infants School was amalgamated with the Primary School again in 1975.

Junction Park the Annerley Primary School continues to make its own history as the children and teachers enjoy old traditions and develop new ones.

SCHOOL VISION AND CORE VALUES

Junction Park, the Annerley Primary School, exists to provide the best possible educational outcomes for every student in the school.

Shared Vision

Junction Park State School is a creative and vibrant learning environment. Learning is stimulating, innovative and exciting. We support each other and care for each other. Our strength is our welcoming and inclusive community. We value individuals from all social and cultural backgrounds; everyone has ownership. We share the courage to change; to challenge the way we have always done things and to innovate in our teaching. We are a school where great ideas are embraced. We find and support the spark in every student.

All members of our community share our vision to develop a love of learning and a life-long learner. We believe that learning outcomes are maximised by working collaboratively. We value strong partnerships amongst staff, students, parents, and community who are involved in and committed to our school. Communication in our school is open; all voices are heard and respected.
We have the best staff with specialised skills. They are role models who inspire students to be the best they can be. Our teaching builds on students’ interests, strengths and learning styles. Strategic early intervention sets the foundation for learning. Engaging learning occurs both inside and outside the classroom. We have well-resourced classrooms with up-to-date technology. Our students are eager to progress and reach new heights. Our school is recognised as a place where there are high expectations for students and staff. Our students have a rich repertoire of thinking skills and can generate ideas for themselves. Everyone is willing to give new ideas a go.

We value the history of Junction Park State School. Our heritage buildings, school song and school motto, Fortitude and Fidelity, richly represent the history of our school. We are all part of the Junction Park extended family; together we care for our school resources, our outdoor environment and we are not wasteful. Our school environment is lush and green, supporting sustainable practices. Our whole school community takes responsibility for our environment.

We relate to each other with professional respect, courtesy and good humour. We work as a team and value different ideas. All staff are encouraged and mentored. Our Professional Development is targeted to specific goals that reinforce our whole school vision. It is continuous, consistent and has ongoing support. Through this our staff keep up with international best practice. We play to our strengths and always strive to improve.

We ensure that there are daily opportunities for every student to shine.

**Our Core Values**

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<tr>
<td>We support and care for each other.</td>
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<td>Our strength is our community.</td>
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<tr>
<td>We find and support the spark.</td>
</tr>
<tr>
<td>Learning is stimulating, innovative and exciting.</td>
</tr>
<tr>
<td>We have the courage to change.</td>
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</table>
Dear Parents

I extend to you and your family a warm welcome to Junction Park the Annerley Primary School and look forward to sharing with you the important task of educating your child.

This booklet will answer many of the questions you may have about how your child will enter into school life. I invite you to visit the school whenever you wish. This shows your child your high level of interest and helps you to get to know the children, staff and other parents. It is by developing a close relationship between parents and staff that we can work together to realise the potential of your child.

You can assist your child’s intellectual, emotional, physical and social growth by:-

(a) Asking questions about your child’s school activities.

(b) Planning activities for your child that will develop thinking and stimulate language development.

(c) Supervising and supporting homework.

(d) Stressing the importance of courteous and considerate behaviour at home and school.

(e) Ensuring your child is well rested and neatly presented for school in school uniform every day.

Your involvement as a member of the Parents and Citizens Association would be highly valued. This group meets at 7.00p.m. on the second Tuesday of the month.

I know your association with Junction Park will be a happy and successful one for you and your child. If you have any further questions after reading this handbook please do not hesitate to ask.

Yours sincerely

Christine Wood

PRINCIPAL
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SCHOOL STAFF

In 2015, it is expected the school will have the following staff:

a) Principal and Deputy Principal
b) Eighteen Primary Teachers over 16 classes
c) 5 Prep Teachers over 3 ½ classes
d) Teacher Librarian
e) English as an Additional Language or Dialect (EAL/D) Teacher
f) Music Teacher (2 ½ days per week)
g) Art Teacher (3 days per week)
h) Physical Education Teacher (2 ½ days per week)
i) Support Teacher Literacy and Numeracy (STLaN) (6 days per fortnight)
j) Visiting Teachers for Instrumental Music, and Languages other than English
k) 3 Office Staff
l) 6 Teacher Aides
m) School’s Officer (Grounds)

n) 4 Cleaners

o) Additional teaching and support staff to support school programs including a Guidance Officer and Speech and Language Pathologist.
ADMISSIONS - GENERAL

Junction Park the Annerley Primary School caters for children from Prep to Year Six.

In 2015 children born between 1 July 2009 and 30 June 2010 are eligible for Prep.

<table>
<thead>
<tr>
<th>Birth Date:</th>
<th>2015</th>
<th>2016</th>
<th>2017</th>
<th>2018</th>
<th>2019</th>
</tr>
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<tr>
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<td>Prep</td>
<td>Year 1</td>
<td>Year 2</td>
<td>Year 3</td>
<td>Year 4</td>
</tr>
<tr>
<td>Child born 1 Jul 2010 to 30 Jun 2011</td>
<td>Prep</td>
<td>Year 1</td>
<td>Year 2</td>
<td>Year 3</td>
<td></td>
</tr>
<tr>
<td>Child born 1 Jul 2011 to 30 Jun 2012</td>
<td>Prep</td>
<td>Year 1</td>
<td>Year 2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Child born 1 Jul 2012 to 30 Jun 2013</td>
<td>Prep</td>
<td>Year 1</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Child born 1 Jul 2013 to 30 Jun 2014</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Prep</td>
</tr>
</tbody>
</table>

Admission of students to all year levels will be made upon application.

ARRIVAL AT SCHOOL

School commences at 8.50a.m. Students are expected to be at school by 8:45 a.m. It is not appropriate for students to arrive before 8:00 a.m. as supervision is not provided before school. Prep children need to be accompanied to and from the inside of the classroom by an adult. If you arrange for someone else to pick up your child please inform your teacher.

SCHOOL ENROLMENT MANAGEMENT PLAN

Junction Park State School recognises as its prime obligation, the provision of access to an appropriate educational service for students whose principal place of residence is within the school’s catchment area.

Because of enrolment capacity and growth, Junction Park State School may be unable to meet this obligation in the future, unless action is taken now to manage enrolments. The Principal must restrict enrolment of out-of-catchment students to ensure in-catchment students can enrol at their local state school, without requiring additional facilities.

Enrolment Policy

Students within catchment:

Any student, whose principal place of residence is within the school’s catchment area/s, is (subject to the Education (General Provisions) Act 2006) entitled to
enrol at the school. The school Principal will reserve places for students who move into the catchment area throughout the school year.

**Other students who are entitled to enrol as if in-catchment:**

The following groups of students will be entitled to enrol, even though they may reside outside the school’s catchment area:

- Siblings of current students at the school
- Students whose parent or legal guardian is employed by the school
- Students who live outside the catchment area and are verified with a disability can enrol in the school at attend the specialised disability program if it is the closest program to their home and meets their individualised needs.

**THE SCHOOL DAY**

8:50 a.m. - Prepare for the school day
9:00 a.m. - School commences
9:00 a.m. – 11:00 a.m. - First Session
9:00 a.m. – 9:30 a.m. Friday Junior Assembly Years P – 2 held in the Activities Room.
Thursday Senior Assembly Years 3 – 6 held in the Hall.
11:00 a.m.-11:45 a.m. First Break
11:45 a.m. – 1:30 p.m. - Second Session
1:30 p.m. – 2:00 p.m. - Second Break
2:00 p.m. – 3:00 p.m. - Third Session
3:00 p.m. - Dismissal

**SCHOOL DISMISSAL**

School work finishes at 3:00 p.m. However parents will realise that the end-of-day routine may require a little extra time.

Parents who arrive in vehicles to pick up students are asked to observe road safety rules with regard to parking of vehicles. Parents should insist that their children obey all road safety rules. Parents are not permitted to park inside the school grounds to collect or drop off children.

Prep parents are reminded that pick up is by an adult from inside the classroom. Children should be collected as near after 3:00 p.m. as possible to avoid unnecessary stress. Only those children attending after school care will be under supervision after this time.
Children using public transport are expected to behave in a suitable manner on both inward and outward journeys.

**SCHOOL TRANSPORT**

The Brisbane City Council Transport Department offers bus routes that run close to Junction Park. For further information on these buses please phone 13 12 30.

**OUTSIDE SCHOOL HOURS CARE**

After School Care is conducted Monday to Friday from 3:00 p.m. – 6:00 p.m. at the school. Before School Care operates from 7:00 a.m. – 8:45 a.m. Vacation Care is also offered during school vacations and pupil free days from 7:00 a.m. until 6:00 p.m. A charge is made for these services. If you wish to enrol your child in the program, please contact Outside Hours Care on telephone (07) 3848 2620 after 3:00 p.m. (Monday - Friday).

**LATE ARRIVALS / EARLY DEPARTURES**

If a child arrives for school after 9:00 a.m., parents must report to the office to sign their child in.

If a child is required to leave school before 3:00 p.m., the office or the class teacher needs to be notified. Parents need to sign their child out at the office.

**ABSENCES**

If a child has been absent or will be absent from school, please send a note to the class teacher or phone the school office to explain this absence. This is a requirement of Education Queensland for administrative purposes. The school absentee line is 07 3426 4360. Thank you.

**ILLNESS AT SCHOOL**

Every attempt is made to contact parents if children become ill or suffer accidents while at school. Please ensure that the school is made aware of any alterations in contact details (e.g. change of telephone number, place of employment, a third contact person, etc.) to help facilitate this process.

**MEDICATION**

Should medication prescribed by the student’s medical practitioner be required to be administered while the student is at school or involved in school-approved activities, a parent/legal guardian must make a written request to the Principal of the school. **Written instructions for administering the medication must be**
provided to the school by the doctor or dentist prescribing the medication. These instructions need to indicate specific times at which the medication is to be administered, as well as the quantity of medication to be administered. All medication is to be taken to the office and will be dispensed from there.

**PREP CHILDREN’S REQUIREMENTS**

**PLEASE CLEARLY NAME ALL BELONGINGS**
- One small bag
- One Hat
- Morning Tea and Lunch
- Drink (water is always available)
- Library Bag

We encourage a healthy eating approach and ask that all chips, sweet biscuits, cakes, soft drinks and lollies be enjoyed only at home.

Sandwiches and fresh fruit are ideal as they are easy for the children to manage.

**PREP CLASS INFORMATION**

Prep Telephone Number – (07) 3391 7163 (for units located in Gowrie Street).

The Prep has an answering machine that operates between the hours of 9:00 a.m. and 12:30 p.m. This system is in place to allow the children to have an uninterrupted teaching time each morning. Please be assured that we love to hear from Prep parents but are asking you to help us give your child the best possible learning outcomes. Please ring the Prep before 9:00 a.m. and after 12:30 p.m.

**IN CASE OF AN EMERGENCY DURING THE ANSWERING MACHINE HOURS, PLEASE CONTACT THE PRIMARY SCHOOL OFFICE ON (07) 3426 4333 AND YOUR MESSAGE WILL IMMEDIATELY BE RELAYED TO THE PREP.**

Messages that are left on the answering machine will be attended to from 12:30 p.m. until the children’s leaving time.

**THE PREP PROGRAM**

To a child, Prep is a world full of exciting things to do. As they investigate and explore, they are learning too. At Prep your child will make new friends to share experiences with and be involved with adults who understand and care while still respecting the child as a developing individual. The Prep program is planned to cater for each child’s individual needs and to foster the development of certain
abilities, attitudes and skills that will assist his/her educational development and transition to Year 1.

NEWSLETTERS

A school newsletter, “The Junction News”, is published each Wednesday. This contains many items of interest to parents including changes and updates to school policy and procedures. This newsletter is published electronically and can be emailed to parents. Please contact the school office to organise this. The newsletter is also available on the school website.

SCHOOL CALENDAR 2015

<table>
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<th>Event</th>
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<tbody>
<tr>
<td>Monday 19 January</td>
<td>School Office Opens</td>
</tr>
<tr>
<td>Thursday 22 January</td>
<td>Pupil Free Day</td>
</tr>
<tr>
<td>Friday 23 January</td>
<td>Pupil Free Day</td>
</tr>
<tr>
<td>Monday 26 January</td>
<td>Public Holiday (Australia Day)</td>
</tr>
<tr>
<td>Tuesday 27 January</td>
<td>School Starts</td>
</tr>
<tr>
<td>Thursday 02 April</td>
<td>Term 1 concludes</td>
</tr>
<tr>
<td>Monday 20 April</td>
<td>Term 2 commences</td>
</tr>
<tr>
<td>Monday 8 June</td>
<td>Public Holiday (Queen’s Birthday)</td>
</tr>
<tr>
<td>Friday 26 June</td>
<td>Term 2 concludes</td>
</tr>
<tr>
<td>Monday 13 July</td>
<td>Term 3 commences</td>
</tr>
<tr>
<td>Wednesday 12 August</td>
<td>Public Holiday (Ekka)</td>
</tr>
<tr>
<td>Friday 18 September</td>
<td>Term 3 concludes</td>
</tr>
<tr>
<td>Monday 5 October</td>
<td>Public Holiday (Labour Day)</td>
</tr>
<tr>
<td>Tuesday 6 October</td>
<td>Term 4 commences</td>
</tr>
<tr>
<td>Monday 19 October</td>
<td>Pupil Free Day</td>
</tr>
<tr>
<td>Friday 11 December</td>
<td>Term 4 concludes</td>
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HOMEWORK

Regular homework plays a significant role in the teaching/learning process. It serves a range of purposes including:

a. Provides an opportunity for consolidation of the content, processes and skills experienced in class.

b. Creates a tangible link between the school and the home by familiarising parents with and encouraging active participation in their student’s learning.
c. Fosters a methodical, organised approach to work and develops good study habits.

Our school has developed general guiding principles regarding homework:

- Children should not be asked to do anything for homework that they have not done successfully at school.
- Homework is not an essential component of school life, especially for younger children.
- Homework can help form a link between school and home, and help parents know what children are learning at school.
- Most primary school children benefit much more from busy outside-school lives (music, youth groups, after school care, sport etc) than they do from homework.

If your child appears to be doing too little/too much homework, please contact the class teacher.

REPORTING

Students are issued with a written report at the end of first and second semester. This is considered an essential part of the communication between home and school and necessary for the overall development of the student. Parents are also invited to arrange for an interview with the classroom teacher at any stage throughout the year to ask questions and discuss concerns. Parent/Teacher interviews are offered in Terms 1 and 3.

SUPPORT STAFF

The school is staffed, on a shared basis, by a Support Teacher for Literacy and Numeracy (STLaN). The school also has access to other special education staff including Guidance Officers. A child can be referred to the support staff by parents or the teacher in consultation with parents. Following the referral and the initial assessment, a meeting of parents and support staff will discuss the type and level of assistance appropriate to meet the needs of the child.

GUIDANCE OFFICER

This school has the services of a visiting Guidance Officer. Should parents have a concern about their child’s school progress, adjustment or behaviour they should discuss their concerns with their child’s teacher or Principal. Then, if necessary, an appointment is made with the Guidance Officer so that parents can outline their concerns. The usual outcome is advice and assistance to meet
the needs identified.

The Guidance Officer usually works through the Special Needs Committee, reviewing individual student cases that are normally referred by class teachers. This process involves consultation with parents and deals mainly with learning, behavioural, social, emotional and adjustment concerns.

**SPEECH AND LANGUAGE INTERVENTION PROGRAM**

The Special Needs Committee can refer children for speech and language intervention. These children will have been referred by their teacher, parent or a Guidance Officer. The Speech and Language Pathologist will provide home programs for the parents or school programs for the teacher.

**ENGLISH AS AN ADDITIONAL LANGUAGE OR DIALECT**

Our school has a number of students who are from non-English speaking backgrounds and who may have English as an Additional Language or Dialect (EALD). To assist these children we have an EALD teacher at the school as well as part time teacher aides.

Many of the teaching staff have undertaken special training to provide them with the skills necessary to assist these EALD children.

For families of EALD students, the school can also arrange translators and interpreters to assist with school and education related matters.

**PARENT’S & CITIZEN’S ASSOCIATION (P&C)**

The Parent’s & Citizen’s Association is a group of interested parents like yourselves who are concerned about the well being of our children and the school. The objectives of the Association are to promote the improvement of all aspects of the school and to foster community interest in educational matters, in particular, to co-operate with the Principal and the staff of the school in the best interests of the children of the school. Meetings of the Association are held at the School, commencing at 7:00 p.m. on the 2nd Tuesday of each month. Parents are encouraged to become active members of the Parent’s & Citizen’s Association.

**PARENT LIAISON OFFICER**

The school has appointed a Parent Liaison Officer to help members of the community become familiar with the school and to participate fully in the school programs. Parents wishing to contact the Parent Liaison Officer can do so through the school office.
JUNCTION PARK AMATEUR SWIMMING CLUB (JETS)

The Swimming Club is a sub-committee of the Parent’s & Citizen’s Association. It is a very active Club during 1st and 4th terms. Swimming lessons are offered 5 afternoons a week from beginner level to squad. Club nights are held each Friday from 6 p.m. This is an enjoyable family night where swimmers of any level can participate. The club relies on parent volunteers to function and is open to the wider community.

EXCURSIONS

During the year all grades may travel outside the school on excursions, to further enhance the children’s learning. A note will be sent home with information about the excursion and a permission form to sign. A cost usually applies for these excursions.

RELIGIOUS INSTRUCTION

As per legislation, religious instruction at Junction Park occurs for 30 minutes each week for children in Years 1-6. Parents choose whether their children participate in these non-denominational Christian-based classes taken by volunteers from local church communities. Written parental permission is sought each year. Non-participants are supervised by classroom teachers and engage in learning activities such as Values programs. Participating students are required to purchase a work book each semester. Parents may change their child’s participation in these classes at any stage by sending a letter to the school.

SCHOOL BANKING

The school offers a banking facility for students to encourage them to develop a saving habit. School Banking is conducted on Wednesdays by a voluntary member of the school community. Your child’s money should be placed in the wallet and either placed in a large class wallet in the classroom and sent to the office or brought in to the office by the student or parent. IT IS ESSENTIAL THAT THE WALLETS ARE BROUGHT TO SCHOOL BY MONDAY. If the child changes schools the wallet should be handed to the new teacher or the nearest branch of the Commonwealth Savings Bank for transfer to a new account. If your child does not have a school banking account please ask at the office.

INFORMATION AND COMMUNICATION TECHNOLOGY (ICT)

The school has computers available for student use. A well equipped computer lab with network and internet capabilities is used for student lessons. In addition, each classroom is provided with three to four computers (networked and internet
connected). The children also have access to computers in the school library. The Department of Education & Training provides internet security to ensure children are not exposed to inappropriate material. The maintenance and expansion of our resources is carried out with government and P & C funds.

LIBRARY BORROWING PROCEDURE

The library is open every day before school.

Parents are welcome to accompany their children to the library before school.

Borrowing

All children can borrow in their library lesson or in their own time.

P-2 need a library bag to protect their books.

<table>
<thead>
<tr>
<th>Grade</th>
<th>Books</th>
<th>Weeks</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prep</td>
<td>1 book</td>
<td>1 week</td>
</tr>
<tr>
<td>Years 1 &amp; 2</td>
<td>2 books</td>
<td>1 week (Year 1 from Term 2)</td>
</tr>
<tr>
<td>Year 3</td>
<td>2 books</td>
<td>2 weeks</td>
</tr>
<tr>
<td>Year 4</td>
<td>3 books</td>
<td>2 weeks</td>
</tr>
<tr>
<td>Years 5 – 6</td>
<td>4 books</td>
<td>2 weeks</td>
</tr>
</tbody>
</table>

If children have a good borrowing record, they can borrow over the Easter, June and September holidays.

If books are lost, families are asked to contribute to their replacement cost.

MUSIC

A standard Music Program is provided in the areas of singing, listening, playing, moving and creating. A music specialist teacher takes each class for half hour weekly lessons. The opportunity is provided to children in years 3-6 to participate in the Instrumental Music Program – Strings begin in year 3 and Woodwind Brass and Percussion begin in Year 5. The school has the services of a String Instructor and Woodwind, Brass and Percussion Instructor. Children have a half hour weekly lesson with the instructor. A strong commitment from parents and students is required for participation in this program.

Parents are asked to pay an annual levy to cover costs associated with the program. A String Orchestra and a School Band are part of the musical extensions of the instrumental program.

Children entering the program will receive an Instrumental Program Prospectus. Some instruments are available for borrowing by students in the program. In addition the school also has a Choir for Years 2 to 6 which children may join.
DENTAL CLINIC

School Health Services provide a Dental Service for school students. Parents are required to both make the appointment and to transport their child to the Dental Clinic at Yeronga.

TOYS/ELECTRONIC GAMES/PERSONAL BELONGINGS

These items should not be brought to school. Children become distressed if the property is lost, stolen or broken.

MOBILE PHONES

Phones can be used before and after school. Children MUST hand them to the office at 9:00 a.m. and pick them up at 3:00 p.m.

ROAD CROSSING SUPERVISORS

Road Crossing Supervisors (lollipop ladies/gentlemen) patrol the school crossings in Waldheim Street and Gowrie Street between 8:00 a.m. – 9:00 a.m. and 2:50 p.m. – 3:20 p.m. Children MUST use the crossing and must obey the instructions of the ladies and gentlemen on duty. The Crossing Supervisors are empowered to report traffic offenders to the police.

SCHOOL UNIFORM

We strongly encourage all children to adopt our school dress code. It looks neat, wears well and identifies the children with their school. It is of special value when groups of children go on school excursions. The School colours are Royal Blue and Gold. The wearing of broad brimmed hats is compulsory when children go outside.

UNIFORM

<table>
<thead>
<tr>
<th>SHIRT</th>
<th>Royal Blue cotton polo-necked T-shirt with collar in school colours with school badge printed on pocket.</th>
</tr>
</thead>
<tbody>
<tr>
<td>SHORTS</td>
<td>Boys rugby style blue knit, micromesh or micro fibre shorts.</td>
</tr>
<tr>
<td>GIRLS</td>
<td>An optional blue wrap around netball style skirt is available for girls to wear.</td>
</tr>
<tr>
<td></td>
<td>Skorts.</td>
</tr>
<tr>
<td></td>
<td>Dress – Blue and White check with school badge embroidered.</td>
</tr>
<tr>
<td>PREP</td>
<td>Students wear a gold school T-Shirt, and school shorts or skorts.</td>
</tr>
</tbody>
</table>
HAT
Wide brimmed hat of royal blue material.

SHOES &
SOCKS
Required.

The items are available from the Uniform Shop located under C Block. The shop is open on Tuesday from 8:30 a.m. to 9:15 a.m. and on Thursday from 2:40 p.m. to 3:30 p.m.

**LOST PROPERTY**

If all personal possessions are clearly marked with the child’s name there is no difficulty returning articles to their rightful owner. Unmarked articles found at school are placed in the ‘Lost Property” Box. The Lost Property box is located in A Block outside the tuckshop.

**SPORT AND RECREATIONAL ACTIVITIES**

A comprehensive sports and skills training program is carried out throughout the school. In addition to participation in a regular Physical Education Program, children are encouraged to involve themselves actively in a variety of recreational activities that are provided.

The school has one tennis court. Coaching for private tennis lessons is conducted by a professional coach before and after school. Other facilities provided by the school are basketball, netball and volleyball courts, softball diamonds, cricket pitches and practice nets and a well cared-for oval.

Swimming instruction is given during the period October - March as part of the School Physical Education Program. The school has two swimming pools - one which is shallow and shaded and the other a 25m pool. After-school coaching is conducted by the Junction Park Amateur Swimming Club (JETS).

**TUCKSHOP**

The School Tuckshop operates on every Friday for pre-ordered lunches. Over counter sales are on Friday only for cold drinks.

**Procedures for ordering lunches:**

Clearly write the child’s name, class and items ordered on a brown paper bag. Please include correct change where possible. Change will be taped to the bag to take home.

Please do not use staples/sticky tape - fold the bag down at the top. Paper bags are available for purchase in all supermarkets. If you run out, please send order in a plastic bag or envelope with extra 10c for paper bag.
For more information about any matter not mentioned in this booklet please contact the school office on (07) 3426 4333, fax (07) 3426 4300, email: admin@junctionparkss.eq.edu.au.