



Continuing families

1. Go to our OSHC page on the Junction Park State School website and click the My Family Lounge link. Enter your login details and click "Sign-In".
 - *Tip: Contact OSHC if you aren't sure of your login details.*
2. Sign in and update your child/ren's OSHC Enrolment details.
 - *Click "View Enrolment" next to your child's name. Review the current enrolment information we have for your child and update as required. Click "Submit".*
3. Print and sign your child's Enrolment Form.
 - *Tip: The print button is next to the "View Enrolment" button.*
 - *Offers will be generated and emailed when OSHC receives your child's completed Enrolment Form.*
4. Make a Request for a Permanent Booking for Before School Care and/or After School Care.
 - *Tip: Click "Edit" beside your child's most recent booking to make a Booking Request.*
5. Return your child's signed Enrolment Form to OSHC.
6. Check your email to login and accept your child's offer.

We have laptops and a printer available at OSHC if families would like assistance.